MSBO Modified Single Buyer Market Office



ELIGIBLE SELLER/GENERATOR REGISTRATION PROCESS

Contents

1.	INTRODUCTION	. 3
1.1	MSB_MO_01 ELIGIBLE SELLERS REGISTRATION PROCEDURE	. 3
1.2	ABBREVIATIONS	. 3
2.	PROCEDURE	. 4
2.1	REGISTRY PROCEDURE	. 4
2.2	RUNNING PROCEDURE – CHANGE OF ES STATUS	. 6
2.3	ELIGIBLE SELLER REGISTRATION PROCESS FLOW	. 7

1. INTRODUCTION

This procedure defines the registration process for the Eligible Sellers (ES) and contains the references to the governing rules.

1.1 MSB_MO_01 Eligible Sellers Registration Procedure

Date	Version	Function	Comment
10/11/2019	1	MSB Market Operator	Basic process
07/05/2025	2	MSB Market Operator	Basic process

1.2 Abbreviations

Abbreviation	Description
сс	Contestable Customer means a contestable end consumer or a contestable distributor.
ES	Eligible Seller as per the definition in the Market Rules
EX	Exporter as per the definition in the Market Rules
МО	The Market Operator as per the definition in the Market Rules
MSBM	Modified Single Buyer Market
NO	Network Operator (Transmission Network or Distribution Network Operator)
PSA	Power Supply Agreement signed with the Network Operator
SO	NamPower System Operator
TR	Trader as per the definition in the Market Rules

2. PROCEDURE

2.1 Registry Procedure

This is a procedure for registration of Eligible Sellers. This includes the full process (meaning all steps involving the different stakeholders) to become an ES in the Modified Single Buyer Market.

Step	Description	Responsible
1	Pre-Registration Process	
1.1	Starting point: ECB and MO shall publish the Market Code, Market Rules, Trading Rules (including registration forms as per the rules) and other relevant documents as information to the potential ES.	ECB and MO
1.2	The ES shall review all relevant documents before contacting MO to initiate the registration process	ES
1.3	ES shall complete the pre-registration form and submit to the MO	ES
1.4	MO shall, within the timeframes specified in the Market Rules, review the pre-registration form and either approve the Eligible Seller (ES) to proceed with the full registration process or reject the application	МО
2	Eligible Seller License Process	
2.1	The ES shall complete the License registration form for Eligible Sellers as published on the ECB website and submit this to ECB	ES
2.2	ECB shall review the License registration form submitted by the ES and verify the application	ECB
2.3	The ECB may request a meeting or hold discussions with the ES to clarify any aspects of the license application.	ECB
2.4	ECB shall within the timeframes in the Market Rules either approve or reject the application	ECB
2.5	In parallel with the license registration process, the ES may engage the NO (TSO or DSO) to verify the technical feasibility of connecting and selling power from the proposed plant location(s). The ES should also confirm that the intended Customer (CC, EX or TR) is fully registered with the MO.	ES

Step	Description	Responsible
3	Eligible Seller Connection process	
3.1	 The ES shall contact the NO (TSO/DSO) to formally apply for connection with the following supporting documents: Approved MSB Pre-Registration Form (With no Condition/s) Approved MSB Registration Form of the CC or Export Agreement Generation License together with the Generation License Conditions from ECB 	ES
3.2	NO (TSO/DSO) shall within the timeframes in the Market Rules, Transmission Connection Guidelines and relevant standards do a detailed connection study and provide the ES with a budget quote and/or an offer letter.	NO
3.3	ES shall within the timeframes in the connection offer letter and/or, accept, make payment, and sign the Connection Agreement or reject the offer.	ES
4	Eligible Seller Registration with MO Process	
4.1	The ES shall complete the Registration form for Eligible Sellers as published on the MO website and submit this to MO.	ES
4.2	If the MO finds any issues or unclarities in the submitted form, MO shall request clarification from the ES either via email or by arranging a meeting.	MO
4.3	The MO and ES might arrange a meeting to review all terms and conditions to ensure that the ES is aware of all details and rectify any outstanding issues. This shall also include the other requirements in the Modified Single Buyer Market Rules.	MO and ES
4.4	MO shall within the timeframes in the Modified Single Buyer Market Rules, either approve the application or reject and then inform the ES.	MO
5	Eligible Seller Market Access Process	
5.1	If the registration by the MO is approved, the MO will request the ES to sign the Market Participation Agreement (MPA). By signing the MPA, the ES will sign up to the Conditions as set in the MPA, Market Rules and Trading Rules that at all times are valid.	MO
5.2	Upon signature of this MPA, the Eligible Seller's trading status shall be "Not-Active Trading Status" by default and	ES

Step	Description	Responsible
	the remainder of the MPA shall only become fully effective following the satisfaction by the Eligible Seller of the Conditions Precedent as stipulated in the MPA.	
5.3	The MO shall confirm satisfaction or waiver in writing of Conditions Precedent as set in clause 6.2 of the MPA for the ES to achieve an "Active Trading Status"	MO

2.2 Running Procedure – Change of ES Status

Step	Description	Responsible
1	The ES is obliged to inform the MO of any changes to its transaction/s that will affect actions in the markets. This could be change is allocated contestable quantity, termination of participation in the MSBM, change in ownership or any other change that might affect trading behaviour.	ES
2	The MO may request required supporting documentation and/or data to potentially update records.	МО
3	ES to review and forward the relevant documents to MO	ES
4	If required, the MO will notify the ES to contact the NO for amendments of the Connection Agreement.	МО
5	MO to store the new versions of the documents in the registry.	МО

2.3 Eligible Seller Registration Process Flow

